INDIAN INSTITUTE OF PETROLEUM AND ENERGY
Visakhapatnam

INCLUSION OF CO-SUPERVISOR (INTERNAL/EXTERNAL)

Academic Session:		Semester:	Monsoon		Winter		Summer	

1	Name of Scholar (in Block letter)								
2	Roll No.				Date of Admission		DD/MM/YYYY		
3	Department					Branch (if any)			
4	Registration Status (Put √ Mark)	Full-Time			Part-Time			External	
5	Institute E-mail ID				Contact No				
6	Justification for the need of Co-Supervisor								

7	Details of Co-Supervisor to be Included: *The following documents of the Co-supervisor to be included are required along with this form: (i) Consent letter (ii) Brief Bio-data (in case of External Co-Supervisor)*				
	Category (Put √ Mark)	Internal Co-Supervisor		External Co-Supervisor	
	Name of Co-Supervisor (in Block letter)			Designation	
	Address of Institute/ Organization *(in case of External Co-Supervisor)*				

Date:

(Signature of the Scholar)

NB: *After inclusion of Co-Supervisor, the scholar will not be allowed for Synopsis Seminar earlier than twelve months from the date of inclusion of the Internal/External Co-supervisor.*

Signature of DSC Members recommended the inclusion of Co-Supervisor:

Name (Department)	Position	Signature	Name (Department)	Position	Signature
	Supervisor			Chairperson	
	Member (Dept.)			Member (Dept.)	
	Member (Sister Dept.)			Member (Sister Dept.)	
	Co-Supervisor, if any			External Co-Supervisor	

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Consent Letter is Enclosed	☐ Yes		☐ No	
Brief Bio-data of the External Co-Supervisor has been attached	☐ Yes	☐ No		☐ NA
Observations, if any				

NOTE:
(i) After obtaining an approval from the Chairman, Senate, a letter will be sent to the scholar with a copy to Supervisor & HoD.
(ii) At the time of processing of Synopsis Seminar, it will be verified that scholar is allowed for Synopsis Seminar after completion of twelve months from the date of appointment of the Co-supervisor.

Dealing Assistant

Forwarded by

DOAA

Date: _____

Approved by

Chairman, Senate

Date: _____